

# Non-Profit / community group Registration information 2008 Whistler

## Farmers' Market

PO Box 344 Whistler, BC V0N 1B0

P & F 604-932-5998

[www.whistlerfarmersmarket.org](http://www.whistlerfarmersmarket.org)

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The Whistler Farmer's Market has stall and table space set aside during each market available to local community and nonprofit groups. The market does not charge any stall rental fee, or table rental fee to groups using the space. The market season is limited to 19 events, and therefore the opportunity to utilize the space is limited. All groups may have to limit their attendance to three or four markets, and the dates are assigned on a first-come first-reserved basis beginning in May.

The 2008 market season begins Fathers Day, June 15th until Thanksgiving weekend October 11<sup>th</sup> and 12<sup>th</sup> Sundays 11 am to 4 pm. The registration application lists all of the market dates for you to choose from.

An annual membership fee of \$35.00 is associated with the use of this space, to join our membership and be covered under our umbrella insurance policy as you participate in the market.

As part of your application to utilize the community table, you are required to provide details regarding the type of activities you plan to do at the market. Will you be fund-raising by selling items, simply providing educational information, advertising upcoming events, entertaining etc.? Any information you could provide about the types and sizes of signage and display items would be appreciated.

As a group utilizing market space and equipment, you are responsible for following the same guidelines and rules as all of the vendors (see enclosed sheets).

Please plan to arrive on site for set up well before 10 am and have your booth attended until 4 pm.

The market can provide a 10' x 10' tent and a 6' banquet table for use at the stall, if your group requires them. The market tent canopy has side walls that can be erected in bad weather to protect displays and products, but please plan to have your items tied down and secured because there is often wind gusting through the market, and plenty of kids and dogs that knock things over.

If your plans include the selling, sampling, or offering of any type of food products you are required to seek approval, in advance, from the local health authority. This is accomplished by submission of a "Whistler Farmers' Market Food Sales Application" to Vancouver Coastal Health Authority. This application is available online ([www.whistlerfarmersmarket.org](http://www.whistlerfarmersmarket.org)) or from the market manager. Please contact us if you have any questions or concerns 604-932-5998, or require more information.

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### Payment, Guaranteeing and Canceling Spots:

- Annual Membership Fees (\$35) must accompany application. No group or vendor is permitted to set up and sell products until this fee has been paid.
- Payments are to be made out to "The Whistler Farmers' Market."
- Groups or members who are not able to attend a date they have reserved are required to notify the market via phone (604-932-5998) or email ([info@whistlerfarmersmarket.org](mailto:info@whistlerfarmersmarket.org)) by the *Thursday, 10 a.m.* before a market date, or as soon as possible.
- NSF Charges are \$20 per cheque.

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Market**

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Group Title : \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Contact Name:

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Second Contact Name:

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

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**Market DATES 2006** Please Circle the market dates that you are interested in attending. We will do our best to accommodate your requests

<i>June</i>	<i>15</i>	<i>22</i>	<i>29</i>	
<i>July</i>	<i>6</i>	<i>13</i>	<i>20</i>	<i>27</i>
<i>August</i> <sup>3</sup>	<i>10</i>	<i>17</i>	<i>24</i>	<i>31</i>
<i>September</i>	<i>7</i>	<i>14</i>	<i>21</i>	<i>28</i>
<i>October</i>	<i>5</i>	<i>11</i>	<i>12</i>	

\*Oct.11<sup>th</sup> is a Saturday

Do You Require....

10' x 10' market tent canopy \_\_\_\_\_

6' wooden table \_\_\_\_\_

Does your group have it's own insurance? \_\_\_\_\_

Submit Whistler Farmer's Market Food Sales Application to local Vancouver Coastal Health Authority if fresh or prepared foods will be distributed at your booth. \_\_\_\_\_

Include Annual Membership Fee of \$35.00 payable to Whistler Farmers' Market.

Describe below the types of activities your group plan to utilize the market space for.... fund-raising, pamphlet distribution, selling a product, upcoming events, etc

Please be very detailed.

Describe any items you plan to sell in order to fund-raise, the price range of the items. Where they originated... is it something that your group has made, baked, or grown.

Who will be involved in keeping your booth supervised - one person, a number, taking turns?